

## ACS MOTION CONTROL CUSTOMER PRIVACY POLICY STATEMENT

*This Privacy Policy Statement was last revised on May 4, 2020.*

ACS Motion Control Ltd. is headquartered at HaTnufa Street 5, Yokneam Illit, 2066717, Israel, and has offices in the United States, China and Germany. ACS Motion Control (also referred to in this document as “**ACS**”, “**Company**”, “**we**”, “**our**” and “**us**”) is committed to protecting and maintaining your privacy.

For the purpose of the General Data Protection Regulation (“**GDPR**”), we are the data controller for all information processed in relation to the website (the “**website**”) (<https://www.acsmotioncontrol.com/>) including any personal information collected from you on this website or otherwise for conducting or developing our business with you. The subsidiary you may contract with will be the data controller of information provided for the purposes of providing any ACS products and services.

Please read this statement carefully. By visiting this website, you acknowledge and agree to the practices described, except where your specific consent is requested. This Privacy Policy, which may be updated from time to time, describes our collection, use and disclosure of personal and non-personal information collected through this website or standard business activities.

This privacy policy statement (“**Privacy Statement**”) is designed to make you aware of our privacy practices, of the types of information that we collect from you, and how that information will be used both when you use our website and customer portal or interact with us offline in relation to providing or receiving goods and/or services. If you wish to contact ACS regarding your personal information or this Privacy Statement, please email ACS Global Marketing at [marketing@acsmotioncontrol.com](mailto:marketing@acsmotioncontrol.com).

This Privacy Statement covers the collection, treatment and use of any personal information gathered by ACS from customers, suppliers, vendors and other entities with which ACS does business.

This Privacy Statement does not apply to the practices of third parties that we do not own or control, including but not limited to any third-party websites, services and applications that you may elect to access through our website.

If you do not agree with this Privacy Statement in general or with any part of it, you should not access our website. Please take a moment to review the policies and practices described below.

Throughout this Privacy Statement, “personal information” refers to any information that identifies you (either alone or together with other information) as an individual or relates to an identifiable individual, such as name, address, e-mail address, phone number, etc.

### 1. What Information We Collect

#### 1.1 Customers and Vendors

During the course of your relationship with us, we collect personal information such as your name, postal address, telephone number, fax number, e-mail address, contact and billing information, and transaction history.

Through your in-person communications and/or online interactions with ACS, we will ask you to provide information regarding your personal or professional interests, demographics, experience with our

products and contact preferences. We will combine the information you provide to us through different communications and contact channels, such as combining data collected online with information provided offline. In addition, personal information will be required to determine access eligibility for certain restricted parts of our Website.

Further categories of information we collect are set out in Section 2 (How We Use Your Personal Information) below.

## 1.2 All Visitors to ACS Website

While you are visiting our website, we may collect some technical data related to your browsing session such as IP address (we may also derive your approximate location from your IP address), browser type and language, number of visits to our website and the hyperlinks you visited.

We use such technical data in aggregate form, save as indicated in the paragraph below, without identifying you personally for ACS' own reporting, statistics and website enhancements, as well as for information security purposes.

Login or other tracking information that may identify you through website navigation will be stored for short time periods for technical security, website improvements, customer relationship purposes and so far as you continue interacting with ACS.

Please see Section 8 (How We Use Cookies) below for our use of cookies and similar technologies.

### **Information We Collect Automatically**

When you visit this website, our server automatically collects certain browser or device generated information, including but not limited to your domain

- IP address
- date, time and duration of your visit
- browser type
- operating system
- page visits

We do not use this automatically collected information to try to identify you, however, we may associate it with the information you provide voluntarily, as detailed below.

### **Information You Provide**

In using this website, conducting business with us or seeking to conduct business with us, you may voluntarily provide personal information to us in the following ways:

- by filling in forms (e.g., 'Contact Us' form) on our website or at a trade show or anywhere else we conduct business;
- by registering to download documentation and/or applications from our website;
- by registering for technical seminars, training courses or other ACS business events;
- by subscribing to newsletters or other communications;
- by corresponding with us by phone, e-mail or otherwise using our contact details; or
- by applying for a job, work placement or internship.

Typically, the personal information you give us may include your name, company name, address, e-mail address, phone number, and any personal details required to resolve any inquiries or complaints. This information is required to enter into a contract with you (such as in anticipation of an employment contract or a purchase agreement or the provision of services such as the download of information from our website) and failure to provide any information may result in our inability to provide requested services or products or consider your application for employment.

### **Information We Obtain from Third Parties**

We may also obtain information about you and the company you work for from third parties, including social media and data augmentation services.

## **2. How We Use Your Personal Information**

ACS will use the personal information that we collect from you for the general purposes set out below. As it is in our legitimate interests to be responsive to you, to ensure the proper functioning of our products and organization and to provide you with a better service, we will use your personal information as follows:

- We will use your contact and sign-in information such as your name, postal address, telephone number, and e-mail address for the following purposes:
  - To communicate with you if you submit a query or request a quote;
  - To determine access eligibility for certain restricted parts of our website;
  - To sign you up if you subscribe to receive our newsletter or content or if you sign up for our webinars.
- We will also use your contact details and sign in information when you interact with our services divisions (such as Support and RMA Departments):
  - To provide services to you, including providing quotes, proposals, demonstrations and generating contracts;
  - To provide customer services to you, including set-up and installation of products, processing and investigating complaints, providing professional services training and certification;
  - To conduct research and development, provide quality assurance and product validation;
  - To comply with our regulatory requirements for compliance purposes;
  - To perform services and support on our products;
  - To improve our services and products;
  - To facilitate annual conferences;
  - To provide a mail list, to facilitate a forum to discuss our products;

- To provide marketing communications to you with your consent, improve our brand management and conduct market research.
- We will use your usage information, such as your IP address, browser type, number of visits to our website and the hyperlinks for the following purposes:
  - To respond to technical or service problems;
  - To personalize our website and communications;
  - To ensure content from our website is presented in the most effective manner for you;
  - To monitor and analyze trends, usage and activity in connection with our website and to improve our website;
  - To administer the website and for internal operations, in order to conduct troubleshooting, data analysis, testing, research, statistical and survey analysis;
  - To keep the website safe and secure;
  - To measure and understand the effectiveness of the content that we serve to you and others.
- As part of any legal and regulatory obligations that we may be subject to, we may also use your contact, usage and payment information to comply with such obligations and to comply with governmental and regulatory decisions.
- We will use your personal information to better understand your needs and to provide better service to you, including by responding to your correspondence, and by providing updates on services and benefits.
- Whenever we collect credit card numbers or other financial data, the data is only used for payment processing and is not retained for any other purpose.

From time to time in accordance with applicable law, we may also use your information to contact you for market research or to provide you with marketing information we think would be of specific interest. To unsubscribe from promotional emails, please see Section 3 (Marketing Communications) below for more information.

### **User Forums**

The Website may contain areas where users can transmit or post communications, for example on blogs, chat rooms, bulletin boards or user forums. You should be aware that any personal information you submit there can be read, collected, or used by other users, and could be used to send you unsolicited messages. We are not responsible for the personal information you choose to submit in such public areas.

<b>Why we collect your data</b>	<b>Categories of personal data</b>	<b>Legal basis for processing</b>	<b>Retention period</b>
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<p>Marketing communications including newsletters, webinars, and direct marketing</p>	<p>Name, title and contact details including email address and telephone number</p>	<p>Consent – we obtain opt in consent before marketing to contacts.</p> <p>Legitimate interests of marketing to new and existing customers</p>	<p>5 years</p>
<p>Presales activities including provision of quotes, proposals, customer demos, producing contracts</p>	<p>Name, title and contact details including email address and telephone number</p>	<p>Legitimate interests of selling products and services to new and existing customers</p>	<p>6 years from expiration of customer agreement</p>
<p>Sale of goods and services</p>	<p>Name, title, contact details including email address and telephone number</p> <p>Financial information including bank account and credit card details</p>	<p>Legitimate interests of selling products and services to new and existing customers</p>	<p>10 years</p>
<p>Customer services including complaint investigation and compliance activities; provision of professional services including certification and training</p>	<p>Name, title and contact details including email address and telephone number</p>	<p>Legitimate interests of supporting existing customers</p>	<p>Service and support records are retained for 5 years post expiration of the customer agreement; records related to product installation/associated training are kept from the date of install for 15 years</p>

Research and development (“R&D”), quality assurance, product validation (product testing pre-sales)	Name, title and contact details including email address and telephone number	Legitimate interests in testing, evaluating and improving products and services	Records relating to R&D for new products are maintained until such time as they are no longer required for R&D purposes; other records not relating to R&D are retained for 2 years from when they are created
Installation and access to product platforms	Name, title and contact details including email address and telephone number	Legitimate interest to provide individual access to product platforms	15 years
Customer satisfaction and product feature surveys	Name, title and contact details including email address, telephone number, IP address	Consent obtained when requesting customer to respond to surveys; legitimate interests of marketing to new and existing customers	6 years
To facilitate annual conferences and seminars for customers where ACS advertises new features, updates, product road maps	Name, title and contact details including email address and telephone number	Legitimate interests of marketing to new and existing customers	3 years

### 3. Marketing Communications

To the extent permitted by applicable laws (including only with your consent where required by applicable laws), we will send you periodic marketing messages, including newsletters, promotions and special offers. We will use your name, postal address, telephone number, social media profile and email address to send these messages to you. You can opt out of receiving such messages without any negative effect to your relationship with ACS by following the unsubscribe instructions included within this Privacy Statement and in each marketing email. Please keep in mind that if you choose not to receive these promotional emails, you will continue to receive emails from ACS about recent transactions, including request for quotes, purchases and software updates. We also reserve the right to contact you when we believe it necessary, including where required by law.

The choice to opt out of promotional emails will be offered at the bottom of our online or offline communications to you as well as on our web registration pages.

If you have any difficulty opting out, please contact [marketing@acsmotioncontrol.com](mailto:marketing@acsmotioncontrol.com).

### 4. Where We Store Your Personal Information and With Whom We Share It

The personal information that we collect from you in relation to the provision of our website will be transferred to, and processed in the USA by, ACS so that we can perform our contractual obligations with you.

The personal information that we collect from you in relation to the selling of our products and services will be subject to the terms of the local ACS subsidiary you contract with. ACS' global organizational structure also requires the global transfer of personal information within the ACS network. Consequently, as it is in our legitimate interests for the efficient operation of a global company, and as permitted by applicable law, the personal information that you provide to us will be transferred across state or country borders, including to countries outside the country in which you reside (including to countries outside the European Economic Area ("EEA"), to consolidate data storage, simplify information management or synchronize customer relationship activities globally. It will also be processed by staff operating outside the country in which you reside (including countries outside of the EEA) who work for us or one of our resellers, distributors, service providers or suppliers as noted below.

We share your information with selected recipients. These categories of recipients include:

- Cloud storage providers to store the personal information you provide and for disaster recovery services;
- Service providers that provide us with customer relationship management services;
- Services providers that provide us with survey services;
- Service providers that provide us with market research services;
- Agents and suppliers that provide us with technology services;
- Authorized service providers for field service engineering;
- Distributors of our products and services;

- Sales management services providers that provide us with SaaS services;
- Services providers including that provide us with invoicing services;
- Our professional advisors, auditors and business partners;
- Support providers to provide customer support services.

ACS will also disclose your personal information: (i) if we are required to do so by law – for example, in certain circumstances, courts, law enforcement agencies, regulatory agencies or security authorities in other countries, including the United States of America, may be entitled to access your personal information; (ii) if we believe that it is necessary to enforce or apply our terms of use and other agreements or otherwise protect and defend the rights, property or safety of ACS or that of our customers; (iii) in order to comply with a judicial proceeding, court order or other legal obligation or government inquiry; or (iv) to any entity that acquires any part of ACS’ current operations by way of merger, de-merger, acquisition, reorganization or sale of assets. You will be notified via email and/or a prominent notice on our website of any change in ownership or usage of your personal information, as well as any choices you have regarding your personal information.

#### 5. How Long We Store Your Personal Information

We will retain your personal information in accordance with the retention periods set out in the tables above in Section 1 (*What Information We Collect*)

<b>Why we collect your data</b>	<b>Categories of personal data</b>	<b>Legal basis for processing</b>	<b>Retention period</b>
Marketing communications including newsletters, webinars, and direct marketing	Name, title and contact details including email address and telephone number	Consent – we obtain opt in consent before marketing to contacts; legitimate interests of marketing to new and existing customers	5 years
Presales activities including provision of quotes, proposals, customer demos, producing contracts	Name, title and contact details including email address and telephone number	Legitimate interests of selling products and services to new and existing customers	6 years from expiration of customer agreement

Sale of goods and services	Name, title, contact details including email address and telephone number; financial information including bank account and credit card details	Legitimate interests of selling products and services to new and existing customers	10 years
Customer services including complaint investigation and compliance activities; provision of professional services including certification and training	Name, title and contact details including email address and telephone number	Legitimate interests of supporting existing customers	Service and support records are retained for 5 years post expiration of the customer agreement; records related to product installation/associated training are kept from the date of install for 15 years
Research and development (“R&D”), quality assurance, product validation (product testing pre-sales)	Name, title and contact details including email address and telephone number	Legitimate interests in testing, evaluating and improving products and services	Records relating to R&D for new products are maintained until such time as they are no longer required for R&D purposes; other records not relating to R&D are retained for 2 years from when they are created
Installation and access to product platforms	Name, title and contact details including email address and telephone number	Legitimate interest to provide individual access to product platforms	15 years
Customer satisfaction and product feature surveys	Name, title and contact details including email address, telephone	Consent obtained when requesting customer to respond to	6 years

	number, IP address	surveys; legitimate interests of marketing to new and existing customers	
To facilitate annual conferences for customers where ACS advertises new features, updates, product road maps	Name, title and contact details including email address and telephone number	Legitimate interests of marketing to new and existing customers	3 years

## 6. Your Rights

### Where GDPR applies, you have the following rights:

**Access and Portability:** You have the right to ask us to access the personal data we hold about you and be provided with certain information about how we use your personal data and with whom we share it.

Where you have provided your personal data to us with your consent, you have the right to ask us for a copy of this data in a structured, machine readable format and to ask us to share (port) this data to another data controller.

**Correction:** You also have the right to ask us to correct your personal data where it is inaccurate or incomplete.

**Right to deletion:** In certain circumstances, you have the right to ask us to delete the personal data we hold about you

- where you believe that it is no longer necessary for us to hold your personal data;
- where we are processing your personal data on the basis of legitimate interests and you object to such processing and we cannot demonstrate an overriding legitimate ground for the processing;
- where you have provided your personal data to us with your consent and you wish to withdraw your consent and there is no other ground under which we can process your personal data;
- where you believe the personal data we hold about you is being unlawfully processed by us.

**Restriction:** In certain circumstances, you have the right to ask us to restrict (stop any active) processing of your personal data

- where you believe the personal data we hold about you is inaccurate and while we verify accuracy;
- where we want to erase your personal data as the processing is unlawful but you want us to continue storing it;
- where we no longer need your personal data for the purposes of our processing but you require us to retain the data for the establishment, exercise or defense of legal claims;
- where you have objected to us processing your personal data based on our legitimate interests and we are considering your objection.

In addition, you can object to our processing of your personal data based on our legitimate interests and we will no longer process your personal data unless we can demonstrate an overriding legitimate ground. You have the right to complain to any applicable data protection supervisory authority.

Please note that these rights are limited, for example, where fulfilling your request would adversely affect other individuals or company trade secrets or intellectual property, where there are overriding public interest reasons or where we are required by law to retain your personal data.

At any time, you have the right to object to our processing of data about you in order to send you marketing, including where we build profiles for such purposes, and we will stop processing the data for that purpose.

In the event you wish to make a complaint about how we process your personal information, please contact us in the first instance at [marketing@acsmotioncontrol.com](mailto:marketing@acsmotioncontrol.com) and we will address your request as soon as possible. This is without prejudice to your right to raise a complaint with a relevant supervisory authority in the country in which you live or work, where you think we may have infringed data protection laws.

## 7. How We Keep Your Personal Information Secure

ACS is committed to ensuring the security of your personal information. To prevent unauthorized access or disclosure, maintain data accuracy, and ensure the appropriate use of personal information, we have put in place appropriate physical, electronic and organizational measures to safeguard and secure it.

Where we have given you (or where you have chosen) a password which enables you to access certain parts of our website, you are responsible for keeping this password confidential. We ask you not to share this password with anyone.

Unfortunately, the transmission of information over the internet is not completely secure. We cannot guarantee the security of your data transmitted to our website; any transmission is at your own risk.

If you have any questions about security on our website, contact [marketing@acsmotioncontrol.com](mailto:marketing@acsmotioncontrol.com).

## 8. How We Use Cookies

### **Cookies**

A cookie is a small file that can be placed on your device's hard drive or on a website server. We use cookies to obtain some of the automatically collected information described above. Most browsers automatically collect cookies, but you do not have to accept a cookie, and you can in fact modify your browser so that it will not accept cookies. For more information about cookies including how to set your internet browser to reject cookies please go to [www.allaboutcookies.org](http://www.allaboutcookies.org).

By continuing to use this website, following display of our pop-up cookie notification banner, you agree to our use of cookies.

Different types of cookies are used for different purposes on our website, these are known as: strictly necessary cookies, performance cookies, and functionality cookies. Some cookies may be provided by an external third party to provide additional functionality to our website and these are included below.

### **Strictly necessary cookies**

These are cookies that are essential to fulfil an action requested by you, such as identifying you as being logged in. If you prevent these cookies by adjusting your browser settings, we cannot guarantee how our website will perform during your visit.

### **Performance cookies**

These are cookies used to improve our website, for example for analytics that let us see how our website is being used and where to make improvements. These cookies are used to collect information about how visitors use our website. The information is collected in an anonymous form and includes the number of visitors, where visitors have come from to the websites and the pages they visited.

### **Functionality cookies**

These cookies enhance the performance and functionality of our website, often as a result of something you're doing as a user. For instance, we may personalize our content for you or remember your preferences.

### **Managing and Deleting Cookies**

If you want to manage cookies, you can do so from your browser. You can find out how to do this by going to the help menu in your browser. Please see [www.allaboutcookies.org](http://www.allaboutcookies.org) for further information.

While you are visiting our website, we collect technical data related to your browsing session such as IP address, approximate geolocation based on IP address information, browser type and language, number of visits to our website and the hyperlinks you visited.

We use such technical data in aggregate form without identifying you personally for ACS' own reporting, statistics and website enhancements, as well as for information security purposes. In addition, we use individual IP address information to derive the approximate geolocation of our users and deliver the most relevant content. We may have the ability to link an individual IP address to you as a customer if you have also provided us with your information while registering on [acsmotioncontrol.com](http://acsmotioncontrol.com) or otherwise filling out various product, promotional and other forms on this website.

## **Types of Data Collected Through Cookies and Purposes of Using Cookies**

ACS uses technologies such as web-tracking tools designed for website session analysis and profiling users of our website. Such technologies enable us to optimize our website content and tailor it and other communications to you.

A cookie is text file containing small amounts of information stored on your computer's hard drive when you visit a webpage. Session cookies are erased when the user closes the web browser or browser tab. Persistent cookies remain on your hard drive until they expire or are deleted. Cookies may also be set by third parties operating on our behalf to help us analyze web traffic or to improve your web navigation experience.

Cookies allow us to enhance and personalize your acsmotioncontrol.com web browsing experience, so the information you receive is more relevant to you. Here are some examples of what cookies allow us to do:

- Recognize when you return to our website;
- Analyze how our customers navigate our website and which products they search for;
- Deliver personalized marketing content.

If you do not want information collected through the use of cookies, most browsers allow you to automatically decline cookies or be given the choice of declining or accepting a particular cookie (or cookies) from a particular website. You can find more information about cookies and how to manage them at <http://www.allaboutcookies.org/>. If you set your browser to refuse all cookies, please contact us directly to request engineering resources ([support@acsmotioncontrol.com](mailto:support@acsmotioncontrol.com)).

## **Cookie, Clear Gif, Tag and Script Usage and Your Choices About Tracking Technologies**

We use the following types of cookies on our website to help us analyze web traffic, to improve your web experience and to better target our marketing of products and services:

- Strictly necessary cookies, which are essential in order to enable you to move around the website and use its features;
- Performance cookies, which collect information about how you use the website, for instance which pages you visit most often;
- Functionality cookies, which allow the website to remember choices you make (e.g. remembering your user name, language or the region you are in) and provide enhanced, more personal features;
- Advertising cookies, which are used to deliver advertisements more relevant to you and your interests. They are also used to limit the number of times you see an advertisement as well as help measure the effectiveness of the advertising campaign.

To facilitate the analysis of web traffic, an ID is assigned to help us uniquely identify you each time you return to our website.

By gathering and remembering information about your website preferences through cookies we can provide a better web and marketing experience. Specifically, cookies enable us to:

- Tailor our website's operation to your needs, likes and dislikes;
- Provide an automated log-in process as a convenience for previously registered customers, ensuring that you will be identified accurately and linked with your registration data;
- Ensure you are not surveyed multiple times during your visit(s) to website;
- Provide a better web experience by letting us monitor what is working and what is not.

We also partner with third party ad networks to either display advertising on our website or to manage our advertising on other sites. You may receive advertisements based on information relating to your access to and use of the website and other websites or online services on any of your devices, as well as on information received from third parties. Our ad network partners place or recognize a unique cookie on your browser, including through the use of pixel tags. They also use these technologies, along with information they collect about your online use, to recognize you across the devices you use such as mobile phone and laptop. If you would like more information about this practice, and to learn how to opt out of it in desktop and mobile browsers on the particular device on which you are accessing this Privacy Statement, please visit <https://optout.aboutads.info/#/> and <https://optout.networkadvertising.org/#/>. Or if you are located in the European Union, click [here](#). Please note this does not opt you out of being served advertising. You will continue to receive generic ads.

As a user you can accept or decline the use of cookies. Where required by law, ACS indicates its use of cookies through a prominent banner on our website. Cookies can be removed explicitly using functionality built into most web browsers and you can refuse to accept cookies by activating this setting on your browser.

If you choose to decline cookies, parts of the website will be unavailable to you.

### **Log Files**

As is true of most web sites, we gather certain information automatically and store it in log files. This information will include internet protocol (IP) addresses, browser type, internet service provider (ISP), referring/exit pages, operating system, date/time stamp, and/or clickstream data. We use this information to improve services we offer you, analytics and site functionality. We do not use this data for any other purpose.

### **Clear Gifs (Web Beacons/Web Bugs), Tags, and Scripts**

Technologies such as: cookies (as detailed above), clear gifs, tags and scripts are used by us and Google Analytics. These technologies are used in analyzing trends, administering the site, tracking users' movements around the site, and to gather demographic information about our user base as a whole. We will receive reports based on the use of these technologies by these companies on an individual as well as aggregated basis. We also will use Clear Gifs in our HTML-based emails to let us know which emails have been opened by recipients. This allows us to gauge the effectiveness of certain communications and the effectiveness of our marketing campaigns. For this reason, Clear Gifs will be tied to your personal information.

## **Website Tracking**

We use Google Analytics web analytics tool to help us understand how users engage with our website. Like many services, Google Analytics track your movement through our site (i.e., the pages you visited and links you clicked) and help us measure how you interact with the content that we provide. This information is used to compile reports and to help us improve our website. The reports disclose website trends without identifying individual visitors. You can learn about Google's practices by going to [www.google.com/policies/privacy/partners/](http://www.google.com/policies/privacy/partners/), and exercise the opt-out provided by Google by downloading the Google Analytics opt-out browser add-on, available at <https://tools.google.com/dlpage/gaoptout>.

You can opt out of accepting cookies, but this will affect your personalized experience of our website.

## **9. Additional Information**

### **Links to Third-Party Websites**

Links to third-party websites are provided solely as a convenience to you. If you use these links, you will leave the ACS website. ACS has not reviewed, does not control and is not responsible for these websites, their content or their privacy statement. Thus, we do not endorse or make any representations about them, any information, software or other products or materials found there, or any results of using them. If you decide to access any of the third-party sites linked to ACS' website, you do so entirely at your own risk.

### **Use of the Website by Minors**

The Website is not directed to individuals under the age of sixteen (16), and we do not knowingly collect personal information from individuals under 16.

### **Jobs@ACS**

When you choose to provide your resume to us and apply to become part of the ACS team, all Job Applicant Data submitted by you is collected by Comeet, a global software provider of job applicant tracking services contracted by ACS. The Job Application Data you provide will be used by selected ACS employees for the sole purpose of assessing your qualifications for employment.

ACS will handle Job Applicant Data in accordance with local law applicable where the Job Applicant Data is processed or in accordance with this privacy statement, whichever provides greater protection to you.

The protection and confidentiality of your data are highly important to ACS Motion Control (Europe) GmbH. The collection and use of your personal data is performed solely within the terms of the statutory provisions of the applicable data protection law. This Data Protection Notice will tell you about the personal data we collect in connection with your application process, and the purpose for which this data will be used. ACS Motion Control (Europe) GmbH collects and uses your personal data solely in accordance with the provisions of the data protection laws that apply in the Federal Republic of Germany and the European Union. Information concerning the type, scope and purposes of collection and use of personal data is set out in the following.

**This Data Protection Notice applies to all of the following companies:**

ACS Motion Control (Europe) GmbH

**Data controller**

The data controller within the meaning of the data protection law is:

ACS Motion Control (Europe) GmbH

Auf der Römerstraße 1

76228 Karlsruhe

Deutschland

Tel. +49 721 941 84 602

Fax +49 160 670 48 10

E-Mail [hreurope@acsmotioncontrol.com](mailto:hreurope@acsmotioncontrol.com)

Web [www.acsmotioncontrol.com/home-gr](http://www.acsmotioncontrol.com/home-gr)

**Geschäftsführer:**

Mr. Markus Spanner

Mr. Dror Marom

If you have any questions or comments concerning data protection, you can contact us by email at the following address:

**Data protection officer**

Efrat Shechter

[efrats@acsmotioncontrol.com](mailto:efrats@acsmotioncontrol.com)

**Object of the data protection**

The object of the data protection is personal data. According to Art. 4 no. 1 GDPR [German Federal Data Protection Act], this means any information relating to an identified or identifiable natural person (“data subject”). This includes information such as name, postal address, email address and telephone number and can in certain circumstances include usage data. Usage data relates to the data necessary to use our website, such as information concerning the start, end and scope of the use of our website and login data.

This Data Protection Notice applies to the careers portal and the applicant management system of ACS Motion Control (Europe) GmbH.

**Duration of storage**

After the application process has been processed, your data will be stored for 6 months in the event you are recruited and for 6 months in the event your application is rejected.

After this time period has expired, the data will be deleted or anonymized and made available for future statistical analyses.

## **Right to lodge a complaint with a supervisory authority**

Without prejudice to any other administrative or judicial remedy, you shall have the right to lodge a complaint with a supervisory authority, in particular in the Member State of your residence, place of work or place of the alleged infringement if you consider that the processing of your personal data infringes the GDPR. The supervisory authority with which the complaint has been lodged shall inform the complainant on the progress and the outcome of the complaint including the possibility of a judicial remedy pursuant to Art. 78 GDPR.

## **Changes to the Privacy Statement**

This Privacy Statement is effective as of the date stated at the top of this Privacy Statement. We reserve the right to modify this Privacy Statement at any time by posting the revised policy on our website and updating the date the statement was last revised at the top of this Privacy Statement, so please review it frequently. If we make material changes to this Privacy Statement, we will notify you by email or by means of a prominent notice on our home page.

## **Contact Information**

Please contact us with questions or comments about our privacy practices:

ACS Motion Control  
Global Marketing Department  
7300 Metro Boulevard, Suite 590  
Edina, MN 55439  
Phone: +1 763-559-7669  
Email: [marketing@acsmotioncontrol.com](mailto:marketing@acsmotioncontrol.com)

## **Additional Information for Nevada Residents**

We do not sell Covered Information as defined under Nevada law. If you would like to make any inquiry regarding the sale of your Covered Information, please contact [marketing@acsmotioncontrol.com](mailto:marketing@acsmotioncontrol.com).

## **Additional Information for California Residents**

Pursuant to the California Consumer Privacy Act of 2018 (“**CCPA**”), we are providing the following additional details regarding the categories of Personal Information about California residents that we have collected (online and offline) or disclosed within the preceding 12 months. This CCPA Addendum does not apply to our job applicants, employees, contractors, owners, directors, or officers where the Personal Information we collect about those individuals relates to their current, former, or potential role with us.

Under the CCPA, “**Personal Information**” is information that identifies, relates to, or could reasonably be linked with a particular California resident or household.

1. We collected the following categories of Personal Information:
  - Identifiers, such as name, contact information, IP address and other online identifiers;

- Personal information, as defined in the California customer records law, such as name, and contact information;
- Characteristics of protected classifications under California or federal law, such as gender;
- Commercial information, such as transaction information and purchase history;
- Internet or network activity information, such as browsing history and interactions with our website
- Geolocation data, such as approximate location based on IP address information
- Audio, electronic, visual, and similar information, such as call recordings;
- Professional or employment-related information, such as current employer.

We collect this Personal Information from you as well as from our affiliates, publicly available databases, event co-sponsors, joint marketing partners and our distributors/resellers. We use this Personal Information to operate, manage, and maintain our business, to provide our products and services, and to accomplish our business purposes and objectives, as described above in this Privacy Statement under “How We Use Your Personal Information.”

2. We disclosed the following Personal Information to third parties for our operational business purposes:

- Identifiers, such as name, contact information, IP address and other online identifiers;
- Personal information, as defined in the California customer records law, such as name, and contact information;
- Characteristics of protected classifications under California or federal law, such as gender;
- Commercial information, such as transaction information and purchase history;
- Internet or network activity information, such as browsing history and interactions with our website;
- Geolocation data, such as approximate location based on IP address information;
- Audio, electronic, visual, and similar information, such as call recordings;
- Professional or employment-related information, such as current employer.

We disclosed these categories of Personal Information to our affiliates; resellers and distributors; agents, suppliers, and other trusted third-party service providers; and our professional advisors, auditors and business partners.

3. We have not “sold” Personal Information for purposes of the CCPA:

- Identifiers, such as name, contact information, IP address and other online identifiers;
- Personal information, as defined in the California customer records law, such as name and contact information;
- Characteristics of protected classifications under California or federal law, such as gender;
- Commercial information, such as transaction information and purchase history
- Internet or network activity information, such as browsing history and interactions with our website;
- Geolocation data, such as approximate location based on IP address information;
- Audio, electronic, visual, and similar information, such as call recordings;
- Professional or employment-related information, such as current employer.

For purposes of this Privacy Statement, “sold” or “sale” means the disclosure of Personal Information for monetary or other valuable consideration but does not include, for example, the transfer of Personal Information as an asset that is part of a merger, bankruptcy, or other disposition of all or any portion of our business.

If you are a California resident, you may request that we:

1. Disclose to you the following information covering the 12 months preceding your request:

- The categories of Personal Information we collected about you and the categories of sources from which we collected such Personal Information;
- The specific pieces of Personal Information we collected about you;
- The business or commercial purpose for collecting Personal Information about you;
- The categories of Personal Information about you that we sold and the categories of third parties to whom we sold such Personal Information (if applicable);
- The categories of Personal Information about you that we otherwise shared or disclosed, and the categories of third parties with whom we shared or to whom we disclosed such Personal Information (if applicable).

2. Delete Personal Information we collected from you.

To make a request for the disclosures or deletion described above, please contact ACS Global Marketing at [marketing@acsmotioncontrol.com](mailto:marketing@acsmotioncontrol.com) or +1 763-559-7669 and we will respond to your request consistent with applicable law.

You have the right to be free from unlawful discrimination for exercising your rights under the CCPA.